

# **SUPERVISOR OF CORRECTIONAL EDUCATION PROGRAMS**

## **JOB ANALYSIS BACKGROUND INFORMATION**

**Date of Study:** May 2007

**Collective Bargaining Identification:** S03

**Job Analysis Conducted By:** Julie Amaro, Staff Services Analyst

**Number of Incumbents:** Per Department of Corrections and Rehabilitations Filled/Vacant Position Report dated June 14, 2007, there are 52 incumbents in this classification.

### **Names of the Subject Matter Expert(s) and their background:**

**Guerdon R. Churchill, Asst. Superintendent of Education (A), Office of Correctional Education**

For the past year, Mr. Churchill has been in an acting assignment as an Assistant Superintendent of Correctional Education and prior to that was a Supervisor of Correctional Education Programs for 5 years.

**Russ Harris, Supervisor of Correctional Education Programs, Division of Juvenile Justice**

Mr. Harris has been a Supervisor of Correctional Education Programs for 7 years. He has worked for the department for 27 years.

**Ross Zimmerman, Supervisor of Correctional Education Programs, North Kern State Prison**

Mr. Zimmerman has been a Supervisor of Correctional Education Programs for 10 months and has worked for the department for 7 years.

## **SUPERVISOR OF CORRECTIONAL EDUCATION PROGRAMS INFORMATION GATHERING**

The initial list of tasks and knowledges, skills & abilities statements were identified after conducting a literature review which consisted of:

- California State Personnel Board Class Specification
- Consultation with Subject Matter Experts